

Record of officer decision

Decision title:	Gas Installation to Plot C1A and C1B
Date of decision:	4 February 2022
Decision maker:	Director for Economy and Environment
Authority for delegated decision:	<p>Funding for this work will be covered under the following decisions:</p> <p>A cabinet member decision was taken on 15 August 2019 (Phase 5 budget for the HEZ infrastructure project) which delegates authority to the Director of Economy and Place to implement interventions relating to this work. The full report and decision notice (Enterprise Zone Capital Interventions Phase 5) can be found here (http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?Id=6182)</p>
Ward:	Dinedor Hill
Consultation:	<p>Work falls under the Phase 5 budget for HEZ infrastructure (as above) which gives the Director of Economy and Place the authority to implement the decision, as confirmed by Governance. The tender process has been carried out in consultation with the Commercial Services team to ensure that contract procedure rules are followed correctly.</p> <p>Further consultation has also taken place with Finance, Legal, Commercial Services and the S151 Officer.</p>
Decision made:	To award a contract to Total Utility Connections Limited for the installation of gas to Plots C1A and C1B. The quoted cost for delivery of the works is £14,904.52. An additional £10,000 contingency needs to be included based on the risk analysis carried out by SMS plc (Enterprise Zone Utility Consultants). The total amount required to implement this decision is therefore £24,904.52. This additional contingency will cover any potential changes or modifications to the design and methodology.
Reasons for decision:	<p>The installation of gas to Plot C1A and C1B forms an essential part of preparing the land for sale and development.</p> <p>Total Utility Connections Limited have been identified as the preferred supplier to carry out the work. Four organisations were invited to quote for the work using the Council ITQ template forms. Three responses were received of which Total Utility Connections Limited scored highest (against combined cost and quality).</p>
Highlight any associated risks/finance/legal/equality considerations:	Project delivery will be overseen and signed off by the Enterprise Zone's Utility Consultants (SMS Plc) to ensure timely delivery on budget.
Details of any alternative options considered and	The possibility of not carrying out the work has been considered. However, the development of Plots C1A and C1B depends on the

rejected:	development of the requisite infrastructure including utilities. The land needs to be development ready before it can be sold and developed in line with the Enterprise Zone's wider economic targets and objectives.
Details of any declarations of interest made:	None

I am an officer delegated to make the decision

Signed:

Print Name: Neil Taylor

Job Title: Interim Director for Economy and Environment